Position Description: Koori AOD Worker/Clinician

**Reporting To:** Location Senior Clinician, Coordinator or Caraniche Manager

**Location:** Caraniche

**Hours:** Casual

**Review Period:** End of contract

**Experience:** Clinician

**About Caraniche**

Caraniche is a Victorian-based private psychology and consulting company that delivers a range of specialist services to government, private and not-for-profit organisations. Caraniche provides clinical and forensic services, Employee Assistance Programs, management consultancy, training, research, and evaluation. Established in 1993, the company is a values driven organisation with a strong commitment to the professional growth and development of psychologists and other health and welfare professionals. Caraniche is recognised as a leader in the field of forensic alcohol and other drug services, clinical supervision, trauma services, evaluation and training.

Caraniche provides services across seven major areas of specialization:

1. **Clinical Services:** Caraniche specialises in the provision of complex psychological assessments, report-writing, counselling, clinical supervision and related services to both individual and organisational clients.

2. **Workplace Services:** Caraniche provides Employee Assistance Counselling, Critical Incident Stress Management, facilitation, coaching, and related services to organisations, government departments and workplaces.

3. **Juvenile Justice:** As part of the YHARS consortium, Caraniche is contracted to deliver rehabilitation services for young offenders on behalf of the Department of Human Services. These services are delivered in Youth justice precincts and the community. Services include the delivery of the MAPPS and AVIP group based treatment programs, assessment, individual counseling, trauma counseling and support.

4. **Adult Corrections:** Caraniche is contracted by Justice Health to provide Forensic Drug and Alcohol Treatment Services to seven public prisons across Victoria. Services include: assessment, individual counselling, group therapy, residential treatment and a modified therapeutic community program.

5. **Community:** Caraniche provides individual and group interventions, including therapeutic counselling for people with alcohol and other drug-related problems, and psycho-educational alcohol related violence programs.

6. **Research and Professional Practice (RPP):** Caraniche’s research division supports and evaluates all our service delivery and oversights our QA processes. In addition,
RPP provides specialist research and program evaluation services to government departments, the health and welfare AOD sector, local government and external organisations.

7. **Training:** Caraniche shares its organisational expertise and the individual expertise of its staff. Caraniche operates a public training calendar as well as providing customised training to a range of organisations and peak bodies.

**1. Purpose of the position**

Located across the Forensic Services and Research & Professional Practice divisions and reporting to the Location Senior Clinician and Research & Professional Practice Manager, this position will play a key role in the delivery of a newly developed group treatment program for Aboriginal and Torre Strait Islander prisoners with alcohol and other drug problems. The Koori Forensic AOD program will be piloted at Loddon prison between July and November 2016.

**2. Responsibilities**

**Responsibility 1: Maintain program specific materials**

Target/Expectations

- Program Entry Assessment and Treatment Planning
- Provision of Individual counselling
- Co-facilitation of group counselling and skills program
- Review of client progress and treatment plans
- Participation in evaluation of programs
- Participation in supervision, meetings and case discussion of program participants
- Participation in program review and program maintenance tasks
- Working with the prison project team to identify and support non clinical client needs
- Additional tasks as delegated by the Service Coordinator/Team Leader

**Responsibility 2: Professional Practice**

Target/Expectations

- Utilises supervision in a constructive manner
- Participates effectively and openly in group supervision processes
- Self-monitors and assesses performance identifying development required to self-correct and improve
- Ensures attention to personal, professional and client issues when viewing both client issues and organisational issues.
- Devises well founded and documented individual treatment plans
- Maintains cooperative and productive working relationships and works as a member of the service team
**Responsibility 3: Administrative tasks**

**Target/Expectations**
- Maintenance of electronic case notes, assessment forms
- Uploading data onto relevant databases
- Reporting back to Research and Professional Practice as required
- Adherence to all Caraniche policies and procedures

### 3. Relationship

<table>
<thead>
<tr>
<th>With:</th>
<th>Purpose</th>
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<tr>
<td>Location Senior Clinician</td>
<td>To be part of the Loddon staff team and participates within the broader Caraniche staff team, maintaining cooperative and productive work relationships.</td>
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<tr>
<td>Research &amp; Professional Practice, Manager</td>
<td>Works with the RPP Manager to facilitate sound implementation of pilot program for evaluation purposes.</td>
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### 4. Position Criteria

**Essential**
- Demonstrated experience and knowledge of working with Aboriginal and Torre Strait Islander clients with drug and alcohol issues
- Developed counselling skills with advanced assessment and case formulation skills, a strong knowledge of cognitive behavioural therapy, individual counselling and group based interventions
- Highly developed administrative skills including strong computer skills
- Excellent communication skills
- Full Driver’s Licence
- English Language Competency

This position will require a Police Records Check. Applicants must be able to gain entry to a correctional facility.

If you are interested and would like to know more, please contact Kerrilee Hollows, Research & Professional Practice Manager at khollows@caraniche.com.au or on 07 8417 0500.